Objec	bjective I: Parent/Child Workshop offered as a regular library program.		
	ACTION STEPS		Date
1	Identify a space in which to conduct the wo	·	June 2016
	A. Workshop will be held in the prog		~
	B. Equipment and supplies will be s a. Clean and reorganize roor	•	August 2015
	b. Label items and shelves		
2	Identify and contact community resource professionals related to the workshop topics.		August 2015
	Child Development-	Dr. Joel Chapman, Pediatrician	
	Speech, Hearing, & Development –	Judy Hamilton	
	a position, in a mining, or a conspiritual of	Speech Therapist	
	Nutrition—	Laura Hopkins, Nutritionist	_
	Music, Play & Movement-	Becca Daniel,	
	, ,	The Dance Company	
	Early Literacy-	Toni McNatt	
		Early Childhood Educator	
3	List and order age appropriate toys and boo	oks for the workshop.	
	A. Toys		May 2015
	1. Inventory existing toys		
	2. Purchase shelving, drama	tic play, manipulatives, blocks, puzzles,	
	infant toys		June 2015
	3. Purchase bridge, large motor toys		
	4. Purchase music, art, play mats		October 2015
	5. Re-inventory and evaluate collection		August 2015
	6. Purchase additional items	s as needed	September
	B. Books		2015
	1. Inventory existing books,	•	Ongoing
	2. Order additional books from core list		
	3. Reorganize children's books		
	- categories		Sept 2015
	- order labels		August 2015
	- create and print sig	_	Oct 2015
	- sort sections and ac	ld labels, recat as needed	

	ACTION STEPS		Date
4	Identify sources from which to obt	tain parent handouts and order.	July 2015
	NAEYC CDC	NHCHD etc.	
	Children's Home Society of	f California	
5	Identify staff to assist in the workshop preparation as well as a paraprofessional		May 2015
	to facilitate the art experience.		
	A. Staff-	Natalie Fox- Youth Services Assistant	
		Lilly Presley, Story Time Volunteer	
	B. Paraprofessional	Debbie Strong, Artist, NTCC Adjunct	
6	Educate all staff of the nature and implications of the workshop.		May 2015-
	A. FPL video		ongoing
	B. Reading material		
	C. Open House- set up Fan	nily Play Place and workshop for tours, questions	
7	Advertise the workshop		
	A. Flyers	attached	August 2015 August 2015
	B. Brochures	attached	~
	C. Library website	http://www.mpcity.org/index.aspx?NID=543	January 2016 October 2015-
	D. Press release, article	http://www.dailytribune.net/news/family-place-library-	ongoing
		project-opens-this-spring/article_79c52a7c-7f45-11e5 -8b9b-73b3fd6e283b.html	Feb– Mar 2016
	E. Public service announcement KALK, KIMP		Ongoing
	F. Social media	http://www.facebook.com/mppltx	October 2015
	G. Open House	flyer attached	
8	Prepare letters, contracts for resource professionals.		January 2016
9	Prepare confirmation letters, sign-	in sheet, nametags, etc. for parent and children.	February 2016

Object	rive II: Welcoming space, including early childhood materials, available to families w children.	rith young
	ACTION STEPS	Date
1	Identify a physical area or space within the children's room that can serve as a designated space for parents and young children.	May 2015
2	Develop a warm environment by purchasing comfortable seating, toys, puzzles, and/or freestanding learning stations.	October 2015
	A. Identify furniture and equipment to be used in area	
	B. Rearrange existing furniture and computers	
	B. Add new furniture and equipment	
	C. Add new materials	
	D. Create labels and signage	
3	Create an area with non-toxic crayons and blank paper for children to draw and color.	May 2015
4	Incorporate the Parent's Collection into this space.	October 2015
5	Educate all staff as to the nature of activity that will occur in this space.	May 2015— ongoing

OBJEC	CTIVE III: A parent's collection loca	ated in or adjacent to the children's area	
1	Identify a space for the parent's collection.		June 2015
	A. Parenting collection w	vill be placed above easy shelving and on wall	
	B. Additional shelving wi	ill be required	•
	C. Order wall units, insta	ıll	
2	Inventory existing collection for parenting collection. A. Identify and evaluate	books and materials that could be moved to the	
	B. Weed, reorder as nee	ded	
3	Order additional books and mate the five topics addressed in the	erials as needed to build a core collection that covers workshop.	✓
4	Develop a cataloging and proces	sing system, including labels and signage	✓
5	Catalog, apply new labels, and m	nove books to new area.	√
6	Identify sources that provide free multiple copies of newsletter and/or magazines that can be distributed to parents and caregivers.		✓
7	Advertise the new collection.		
	A. Flyers	attach	
	B. Brochure	attach	
	C. Other		•
	1. Website	http://www.mpcity.org	
	2. Newspaper		
	3. Facebook		

OBJECTIVE IV: Additional programs that are developmentally appropriate for young children and their parent/caregiver.		
1	Assess current library and community programs for young children and parents/caregivers of young children. CDC classes	/
		Ť
2	Conduct surveys and focus groups with parents/caregivers of young children to obtain a better understanding of what the community wants and needs. A. In-house survey B. Community survey	October 2015
3	Develop a continuum of programs that serve children from birth through school age.	✓
4	Assess and identify appropriate staff to conduct such programs and assign Accordingly.	✓
5	Create and distribute evaluation forms to parents/caregivers upon completion of the program series.	January 2016
6	Investigate the nature of programs being conducted at other libraries to gain ideas.	Always!

OBJEC	OBJECTIVE V: Effective outreach to diverse families and non-traditional library users.		
1	Identify community graphics via census statistics, focus groups, and surveys.		
	A. Low income	August 2015	
	B. Large ESL population		
	C. Teen pregnancy rate is high	•	
	D. Grandparents as parents		
2	Identify community agencies which currently serve these populations.		
	A. CDC	August 2015	
	B. WIC	7.08000 2020	
	C. MHMR		
	D. TDH	•	
3	Develop relationships with these community agencies to help in reaching targeted	ongoing	
	audiences.		
4	Go to where targeted audiences eat, pray, and play.		
	A. Churches– esp St. Michael's	February	
	B. Grocery stores, convenience stores	2016 -ongoing	
	C. Laundromat		
	D. Restaurants		
5	Identify barriers that might hinder reaching specific audiences.	•	
	A. Language barriers/ staff not fluent in Spanish	May 2015	
	B. Transportation		
6	Develop strategies for overcoming identified obstacles.	2016	
	A. Recruit spanish –speaking volunteers		
	B. Create a token system with ATCOG?		
	C.		
	D.		

ОВЈЕС	TIVE VI: Build community collaborations, coalitions, and partnerships	
1	Identify four agencies/organization from which to obtain resource professionals for each of the four session of the workshop. A. Early Childhood Intervention B. CDC C. WIC D. TDH	August 2015
2	Identify any agency/organization with whom a relationship might already exist and explore how the relationship can evolve. A. CDC– attend open house, etc. to provide FPL information to parents. Include county schools B. WIC– information at office	2016
3	Identify any agency/organization within the community that are serving young children and parents/caregivers of young children.	2016
4	Contact new agencies and set up an appointment to explore how the library could partner with the agency to better serve this population.	2016
5	Join existing networking groups and coalitions.	2016